

COMMUNICATION FROM CHAIR, PERSONNEL, AUDITS, AND ANIMAL WELFARE COMMITTEE relative to the Phase 1 Go-Live Readiness Assessment Report from the Human Resources and Payroll (HRP) Quality Assurance consultant, Gartner, Inc. (Gartner) in connection with the HRP Project.

Recommendation for Council action:

NOTE and FILE the March 8, 2022 City Administrative Officer (CAO) report, inasmuch as this report is for information only and no Council action is required.

Fiscal Impact Statement: Not applicable.

Financial Policies Statement: Not applicable.

Community Impact Statement: None submitted.

Summary:

On March 16, 2022, the Committee Chair for the Personnel, Audits, and Animal Welfare Committee considered a March 8, 2022 CAO report relative to the Phase 1 Go-Live Readiness Assessment Report from the HRP Quality Assurance consultant, Gartner, in connection with the HRP Project. According to the CAO, at the request of the Personnel, Audits, and Animal Welfare (PAAW) Committee, the Phase 1 Go-Live Readiness Assessment Report (Report) as submitted by the HRP Quality Assurance (QA) consultant, Gartner. In November 2021, the CAO issued a Task Order Solicitation seeking proposals from firms experienced in enterprise software implementation to provide QA services for the HRP project. The vendor Gartner was selected and began work in February 2022. As part of the agreement, Gartner must report regularly on the status of the HRP project, beginning with the attached Report which provides an analysis of the City's readiness to go-live with Phase 1 implementation. After consideration and having provided an opportunity for public comment, the Committee Chair moved to note and file the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Councilmember Paul Koretz, Chair  
Personnel, Audits, and Animal Welfare Committee

**COUNCILMEMBER VOTE**

KORETZ: YES

HARRIS-DAWSON: ABSENT

BONIN: ABSENT

ARL

3/16/22

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**